## APPENDIX 1

### HEADQUARTERS
### FIRST UNITED STATES ARMY
### OFFICE OF THE SURGEON
### APO 230

Operations Memorandum)
Number 2)

### PERIODIC REPORT

1. The provisions of par 6 a & b, Section III, Operations Memorandum No. 1, Office of the Surgeon, Hq. First U. S. Army, 16 May 1944 and par E 1 & 2, Section II, Medical News No. 10, Office of the Surgeon, Hq. First U. S. Army, 28 June 1944 are rescinded and the following substituted therefor :

2. Form of Report – Written report, one (1) copy only, to the Army Surgeon, giving the following essential elements of information : Code name of unit. Field Hospital platoons will precede the code name of the hospital with the designation of the platoon as " first ", " second ", or " third ".

*Able* – Total beds – Four hundred bed evacuation hospitals will report their organic beds as " 400 ", and seven hundred and fifty bed evacuation hospitals will report their organic beds as " 750 ", even though additional organic beds are set up. All evacuation hospitals will report one hundred (100) additional beds when one platoon of either a clearing company or gas treatment company is attached, and report two hundred and twenty-five (225) additional beds when an entire clearing company or gas treatment company is attached.

*Baker* – Total patients in the unit at reporting time plus patients awaiting admission.

*Charlie* – Patients with disease (subtotal of " Baker ").

*Dog* – Gas casualties (subtotal of " Baker ") resulting from the effects of chemical Warfare agents.

*Easy* – Injured and wounded (subtotal of " Baker ", Note : " Charlie ", " Dog ", and " Easy " must total " Baker ".

*Fox* – Number of ambulatory patients to be evacuated in the next twelve hours.

*George* – Number of litter patients to be evacuated in the next twelve hours.

*How* – Number of patients for transfer to the Convalescent Hospital or Exhaustion Center in the next twelve hours.

*Item* – Number of patients ready for return to duty in the next twelve hours.

*Jig* – Number of vacant beds – to be determined by subtracting " Baker " from " Able " and adding to the result the sums of " Fox ", " George ", " How ", and " Item ".

*King* – Total admissions in past twelve hours.

*Love* – Total of evacuations, formal transfers and returns to duty in past twelve hours.

*Mike* – Surgical back-log.

*Nan* – Total of informal transfers of preoperative patients to holding units in past twelve hours. Note that patients for informal transfer are not to be included in any other part of this report.

3. Periodicity : This report will be rendered twice daily as of 0600 and 1800 hours by all *active* field hospital platoons, evacuation hospitals, the convalescent hospital and Army Clearing Stations.

4. Transmission of report : It is imperative that this report reach the Office of the Army Surgeon by 0800 and 2000 daily. The report will be placed in an envelope marked " Periodic Report " ; no other report will be included in the same envelope. A courier leaves the Headquarters of the 31st and 68th Medical Groups for the Army Surgeon's office daily at 0700 and 1900. The Commanding Officers of the 31st and 68th Medical Groups have been charged with the responsibility for delivery of these reports to the Army Surgeon. Commanding Officers of units rendering this report are responsible for the delivery of the periodic report to their respective sector Medical Group Headquarters, or to such places as the Medical Group Commanders may designate in such time as to comply with courier services as indicated above.

For the Surgeon :

JAMES L. SNYDER,
Colonel, Medical Corps,
Executive Officer.

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# PERIODIC REPORT

| | | |
|---|---|---|
| Date | Location | |
| | Hour | |
| | Hospital | |
| 1. Total Beds | (a) | |
| 2. Total Patients | (b) | |
| a. Disease | (c) | |
| b. Gas Casualties | (d) | |
| c. Wounded & Injured | (e) | |
| 3. For Evacuation | | |
| a. Ambulatory | (f) | |
| b. Litter | (g) | |
| 4. For Transfer (Convalescent, N. P., etc.) | (h) | |
| 5. To Duty | (i) | |
| 6. Vacant Beds (No. 1 less No. 2, Plus No. 3, 4 and 5) | (j) | |
| 7. Total admissions in Past 12 hours | (k) | |
| 8. Total evacuated, transferred or to Duty, cast 12 Hours | (l) | |
| 9. Surgical Backlog | (m) | |
| 10. Total informal transfers past 12 hours | (n) | |

Number evacuated for the 12 Hours period :

Air_____ Other_____ Total_____

To date : Air_____ Other_____ Total_____